



Dr. Sangeeta Ghai
Principal
9977736322

PRINCIPAL OFFICE

SMT. PRAMILA GOKULDAS DAGA GIRL'S COLLEGE

Run by : Rashtriya Vidyalaya Samiti

श्रीमती प्रमिला गोकुलदास डागा कन्या महाविद्यालय

(राष्ट्रीय विद्यालय समिति द्वारा संचालित)

Affiliated by : Pt. Ravishankar Shukla University & UGC under section 2 (F) & 12 (B) of UGC Act 1956
Bal Ashram Parisar, Kutchery Chowk, Raipur (Chhattisgarh) 492001 Contact No. : 0771-4044511, 4044522
Website : www.dagagirlscollege.in Email : daga.girls.college.raipur@gmail.com

6.3.1

Faculty Empowerment Strategies: - The Institution has effective welfare measures for teaching and non- teaching staff. The development of organization relies upon prosperity and fulfillment of staff.

Sr.No.	Details	Page No.
1.	ESIC provision	1-1
2.	Provision of casual and optional leaves	
3.	Medical leaves for the regular faculties	
4.	Free wi-fi office, ICT Office available	
5.	Salary award @50% from government	
6.	Yearly Increment in salary(Regular staff)	
7.	Gratuity provision	
8.	Vacations	
9.	Washrooms facilities for teaching and non-teaching staff	
10.	Library and Gym facilities	

ESIC PROVISION

Monthly Contribution Details (Downloaded on 01/01/2023)

Sl. No.	Employee Name	Basic Salary	Dearness Allowance	House Rent Allowance	Medical Allowance	Gratuity	Total
1	Mr. A. B. C.	10000	1000	500	500	1000	13500
2	Mr. D. E. F.	12000	1200	600	600	1200	15600
3	Mr. G. H. I.	15000	1500	750	750	1500	19500
4	Mr. J. K. L.	18000	1800	900	900	1800	23400
5	Mr. M. N. O.	20000	2000	1000	1000	2000	26000
6	Mr. P. Q. R.	22000	2200	1100	1100	2200	28600
7	Mr. S. T. U.	25000	2500	1250	1250	2500	32500
8	Mr. V. W. X.	28000	2800	1400	1400	2800	36400
9	Mr. Y. Z. A.	30000	3000	1500	1500	3000	39000
10	Mr. B. C. D.	32000	3200	1600	1600	3200	40800
11	Mr. E. F. G.	35000	3500	1750	1750	3500	44750
12	Mr. H. I. J.	38000	3800	1900	1900	3800	48600
13	Mr. K. L. M.	40000	4000	2000	2000	4000	50000
14	Mr. N. O. P.	42000	4200	2100	2100	4200	52600
15	Mr. Q. R. S.	45000	4500	2250	2250	4500	56250
16	Mr. T. U. V.	48000	4800	2400	2400	4800	60000
17	Mr. W. X. Y.	50000	5000	2500	2500	5000	62500
18	Mr. Z. A. B.	52000	5200	2600	2600	5200	65600
19	Mr. C. D. E.	55000	5500	2750	2750	5500	69250
20	Mr. F. G. H.	58000	5800	2900	2900	5800	72700
21	Mr. I. J. K.	60000	6000	3000	3000	6000	75000
22	Mr. L. M. N.	62000	6200	3100	3100	6200	77600
23	Mr. O. P. Q.	65000	6500	3250	3250	6500	81250
24	Mr. R. S. T.	68000	6800	3400	3400	6800	85200
25	Mr. U. V. W.	70000	7000	3500	3500	7000	87500
26	Mr. X. Y. Z.	72000	7200	3600	3600	7200	90400
27	Mr. A. B. C.	75000	7500	3750	3750	7500	94250
28	Mr. D. E. F.	78000	7800	3900	3900	7800	97600
29	Mr. G. H. I.	80000	8000	4000	4000	8000	100000
30	Mr. J. K. L.	82000	8200	4100	4100	8200	102600
31	Mr. M. N. O.	85000	8500	4250	4250	8500	106250
32	Mr. P. Q. R.	88000	8800	4400	4400	8800	110000
33	Mr. S. T. U.	90000	9000	4500	4500	9000	112500
34	Mr. V. W. X.	92000	9200	4600	4600	9200	115600
35	Mr. Y. Z. A.	95000	9500	4750	4750	9500	119250
36	Mr. B. C. D.	98000	9800	4900	4900	9800	122700
37	Mr. E. F. G.	100000	10000	5000	5000	10000	125000
38	Mr. H. I. J.	102000	10200	5100	5100	10200	127600
39	Mr. K. L. M.	105000	10500	5250	5250	10500	131250
40	Mr. N. O. P.	108000	10800	5400	5400	10800	134800
41	Mr. Q. R. S.	110000	11000	5500	5500	11000	137500
42	Mr. T. U. V.	112000	11200	5600	5600	11200	140400
43	Mr. W. X. Y.	115000	11500	5750	5750	11500	144250
44	Mr. Z. A. B.	118000	11800	5900	5900	11800	147600
45	Mr. C. D. E.	120000	12000	6000	6000	12000	150000
46	Mr. F. G. H.	122000	12200	6100	6100	12200	152600
47	Mr. I. J. K.	125000	12500	6250	6250	12500	156250
48	Mr. L. M. N.	128000	12800	6400	6400	12800	160000
49	Mr. O. P. Q.	130000	13000	6500	6500	13000	162500
50	Mr. R. S. T.	132000	13200	6600	6600	13200	165600
51	Mr. U. V. W.	135000	13500	6750	6750	13500	169250
52	Mr. X. Y. Z.	138000	13800	6900	6900	13800	172700
53	Mr. A. B. C.	140000	14000	7000	7000	14000	175000
54	Mr. D. E. F.	142000	14200	7100	7100	14200	177600
55	Mr. G. H. I.	145000	14500	7250	7250	14500	181250
56	Mr. J. K. L.	148000	14800	7400	7400	14800	184800
57	Mr. M. N. O.	150000	15000	7500	7500	15000	187500
58	Mr. P. Q. R.	152000	15200	7600	7600	15200	190400
59	Mr. S. T. U.	155000	15500	7750	7750	15500	194250
60	Mr. V. W. X.	158000	15800	7900	7900	15800	197600
61	Mr. Y. Z. A.	160000	16000	8000	8000	16000	200000
62	Mr. B. C. D.	162000	16200	8100	8100	16200	202600
63	Mr. E. F. G.	165000	16500	8250	8250	16500	206250
64	Mr. H. I. J.	168000	16800	8400	8400	16800	210000
65	Mr. K. L. M.	170000	17000	8500	8500	17000	212500
66	Mr. N. O. P.	172000	17200	8600	8600	17200	215600
67	Mr. Q. R. S.	175000	17500	8750	8750	17500	219250
68	Mr. T. U. V.	178000	17800	8900	8900	17800	222700
69	Mr. W. X. Y.	180000	18000	9000	9000	18000	225000
70	Mr. Z. A. B.	182000	18200	9100	9100	18200	227600
71	Mr. C. D. E.	185000	18500	9250	9250	18500	231250
72	Mr. F. G. H.	188000	18800	9400	9400	18800	234800
73	Mr. I. J. K.	190000	19000	9500	9500	19000	237500
74	Mr. L. M. N.	192000	19200	9600	9600	19200	240400
75	Mr. O. P. Q.	195000	19500	9750	9750	19500	244250
76	Mr. R. S. T.	198000	19800	9900	9900	19800	247600
77	Mr. U. V. W.	200000	20000	10000	10000	20000	250000
78	Mr. X. Y. Z.	202000	20200	10100	10100	20200	252600
79	Mr. A. B. C.	205000	20500	10250	10250	20500	256250
80	Mr. D. E. F.	208000	20800	10400	10400	20800	259800
81	Mr. G. H. I.	210000	21000	10500	10500	21000	262500
82	Mr. J. K. L.	212000	21200	10600	10600	21200	265600
83	Mr. M. N. O.	215000	21500	10750	10750	21500	269250
84	Mr. P. Q. R.	218000	21800	10900	10900	21800	272700
85	Mr. S. T. U.	220000	22000	11000	11000	22000	275000
86	Mr. V. W. X.	222000	22200	11100	11100	22200	277600
87	Mr. Y. Z. A.	225000	22500	11250	11250	22500	281250
88	Mr. B. C. D.	228000	22800	11400	11400	22800	284800
89	Mr. E. F. G.	230000	23000	11500	11500	23000	287500
90	Mr. H. I. J.	232000	23200	11600	11600	23200	290400
91	Mr. K. L. M.	235000	23500	11750	11750	23500	294250
92	Mr. N. O. P.	238000	23800	11900	11900	23800	297600
93	Mr. Q. R. S.	240000	24000	12000	12000	24000	300000
94	Mr. T. U. V.	242000	24200	12100	12100	24200	302600
95	Mr. W. X. Y.	245000	24500	12250	12250	24500	306250
96	Mr. Z. A. B.	248000	24800	12400	12400	24800	309800
97	Mr. C. D. E.	250000	25000	12500	12500	25000	312500
98	Mr. F. G. H.	252000	25200	12600	12600	25200	315600
99	Mr. I. J. K.	255000	25500	12750	12750	25500	319250
100	Mr. L. M. N.	258000	25800	12900	12900	25800	322700
101	Mr. O. P. Q.	260000	26000	13000	13000	26000	325000
102	Mr. R. S. T.	262000	26200	13100	13100	26200	327600
103	Mr. U. V. W.	265000	26500	13250	13250	26500	331250
104	Mr. X. Y. Z.	268000	26800	13400	13400	26800	334800
105	Mr. A. B. C.	270000	27000	13500	13500	27000	337500
106	Mr. D. E. F.	272000	27200	13600	13600	27200	340400
107	Mr. G. H. I.	275000	27500	13750	13750	27500	344250
108	Mr. J. K. L.	278000	27800	13900	13900	27800	347600
109	Mr. M. N. O.	280000	28000	14000	14000	28000	350000
110	Mr. P. Q. R.	282000	28200	14100	14100	28200	352600
111	Mr. S. T. U.	285000	28500	14250	14250	28500	356250
112	Mr. V. W. X.	288000	28800	14400	14400	28800	359800
113	Mr. Y. Z. A.	290000	29000	14500	14500	29000	362500
114	Mr. B. C. D.	292000	29200	14600	14600	29200	365600
115	Mr. E. F. G.	295000	29500	14750	14750	29500	369250
116	Mr. H. I. J.	298000	29800	14900	14900	29800	372700
117	Mr. K. L. M.	300000	30000	15000	15000	30000	375000
118	Mr. N. O. P.	302000	30200	15100	15100	30200	377600
119	Mr. Q. R. S.	305000	30500	15250	15250	30500	381250
120	Mr. T. U. V.	308000	30800	15400	15400	30800	384800
121	Mr. W. X. Y.	310000	31000	15500	15500	31000	387500
122	Mr. Z. A. B.	312000	31200	15600	15600	31200	390400
123	Mr. C. D. E.	315000	31500	15750	15750	31500	394250
124	Mr. F. G. H.	318000	31800	15900	15900	31800	397600
125	Mr. I. J. K.	320000	32000	16000	16000	32000	400000
126	Mr. L. M. N.	322000	32200	16100	16100	32200	402600
127	Mr. O. P. Q.	325000	32500	16250	16250	32500	406250
128	Mr. R. S. T.	328000	32800	16400	16400	32800	409800
129	Mr. U. V. W.	330000	33000	16500	16500	33000	412500
130	Mr. X. Y. Z.	332000	33200	16600	16600	33200	41

PROVISION OF CASUAL AND OPTIONAL LEAVES

In an academic session, 13 days casual leave is available for regular staff and 11 days casual leave for ad-hoc staff.

Submission of application is mandatory non submission of application within 2 days will be considered as violation of the code of conduct.

In an academic session 3 days optional leave shall be available for regular and ad-hoc staff, prior sanctioning of optional leave is mandatory for all.

MEDICAL LEAVES FOR THE REGULAR FACULTIES

- Staff eligible for for 10 days medical leaves in an academic session.
- Governing body meeting dates 05/06/2021 to approve.

AMRITA GURUKUL DAS DAGA GIRLS COLLEGE

AMRITA GURUKUL DAS DAGA GIRL

SHAL ASSHOKAN COMPOUND KUTCHERY

KOVK RAIPUR

Chattisgarh, 492003.

Email Address:

amrta girls college | aipur@gmail.com

Phone Number: 7000947805

Your Plan: Airtel-UL-Basic 799 Unlimited GB
(16Mbps/1024Kbps) COMBO Plan

Number of Connections: 2

Statement Date: 03 Jan 2023

Statement Period: 02 Dec 2022 to 01 Jan 2023

Airtel

Amount Payable:
₹ 4006.84

Due Date:
Immediately

Previous Dues	Payments	Credits	Charges for this Month	Amount Payable	Amount after due date(Immediately)
₹1886.20	- ₹117.00	- ₹0.00	+ ₹2003.64	= ₹4006.84	₹4124.84

This Month's Summary

Services	No. of Connections	Plan/Pack Charges	Other Charges	Total
Fiber - 077145385357_dsl	2	₹1598.0	₹100.0	₹1698.00
Taxes (GST)	-	-	-	₹305.64
Previous Dues	-	-	-	₹1886.20
Payments ¹	-	-	-	- ₹117.00
Total (Incl. Taxes)				₹4006.84

Total : Four Thousand Six Rupees and Eighty Four Paise Only

Changes This Month

Services	Details	Total
Additional usage		118.00
Fiber: 07714044511	Late Payment Penalty Fee	

Check invoices for more details

Above charges are inclusive of taxes.

How To Pay ?

Online:
Airtel Thanks App or
[www.airtel.in/pay](#)

Airtel Stores:
Store Locator([www.airtel.in/store](#))

UPI:
Scan the QR Code to pay your bill instantly
Send Payment to 7038658135.FL@mairtel

QR Code

Send payment to
7038658135.FL@mairtel

Scan & pay via any UPI Apps
Powered by Airtel

34/01/23 को ०५/०१/२३ को पत्र लिखा गया

7967705

SALARY AWARD @50% FROM GOVERNMENT

SMT PRAMILA GOKULDAS DAGA GIRLS COLLEGE KUTCHEHRY CHOWK, RAIPUR SALARY FOR THE MONTH OF DEC. PAID IN JAN.' 2023			
S. No.	NAME OF STAFF	IFSC CODE	ACCOUNT NUMBER
1	Dr. Sangita Ghai	SBIN0003314	10470143630
2	Dr. Smriti Agrawal	SBIN0003314	30252061439
3	Dr. Padma Sharma	SBIN0003314	30462093474
4	Dr. Renuka Bakshi	SBIN0003314	20107620550
5	Dr. Gayatri Sharma	SBIN0003314	30474338355
6	Dr. Priya Chandrakar	SBIN0003314	32622726278
7	Dr. Jolly Pal	SBIN0003314	37307623877
8	Dr. Aarti Pandey	SBIN0003314	30334331156
9	Binay Ranjan Kulu	SBIN0003314	32054163726
10	Ku. Durga Chandraka	SBIN0003314	20175581681
11	Smt. Madhulika Choubey	SBIN0003314	30462093666
12	Smt. Kiran Pande	SBIN0003314	10071069771
13	Dr. Shikha Mitra	SBIN0003314	10167178490
14	Dr. Neha Diwan	SBIN0003314	10470195930
15	Mrs. Poonam Ahuja	SBIN0003314	30463829244
16	Shri Nagesh Rao	SBIN0003314	20245663878
17	Shri Mayank yadu	SBIN0003314	10470196069
18	Shri Premshankar	SBIN0003314	10049632418
19	Dr. Rani Pushpa Baghel	SBIN0003314	20016738939
20	Dr. Aaradhna Singh Kushwaha	SBIN0003314	41289112427
21	Ku. Kusum Pradhan	SBIN0003314	30488080728
22	Dr. Raksha Badgayan	SBIN0003314	41242648597
23	Ku. Aditi Shivhare	SBIN0003314	41271892438
24	Smt. Dilshad Begum	SBIN0003314	41368334939
25	Swati	SBIN0003314	41445525971
26	Asmita Shukla	SBIN0003314	41377857937
27	Tinku Kanoge	SBIN0003314	38041243398
28	Smt. Megha Thakur	SBIN0003314	39424695516
29	Mayank Shri Agrawal	SBIN0003314	31930016489
30	Shri Uttam Singh Rajput	SBIN0003314	10470263196
31	Shri Santosh Nishad	SBIN0003314	38494936691
32	Mrs. Renuka Soni	SBIN0003314	32533760355
33	Smt. Harvendra Lokhande	SBIN0003314	31516134950
34	Shri Nilesh Shukla	SBIN0003314	31972241418
35	Shri Nandkumar Dhruw	SBIN0003314	32599437235
36	Smt. Sohaga yadav	SBIN0003314	32610067657
37	Smt. Mali Chouthan	SBIN0003314	31504281738
38	Shri Mahendra Verma	SBIN0003314	31943486587
39	Shri Mukesh Patel	SBIN0003314	31910239148
40	Shri Manoj Yadav	SBIN0003314	32640485331
41	Shri Santosh S. Rajput	SBIN0003314	34881689719
42	Shantosh Sharma	SBIN0003314	
Total Rs.			991813
(In Words :- Nine Lac Ninty One Thousand Eight Hundred Thirteen Rupee Only)			
(SIGNATURE 1) (SIGNATURE 2)			
PRINCIPAL			
SMT. PRAMILA GOKULDAS DAGA			
GIRLS COLLEGE, KUTCHEHRY, CHOWK, RAIPUR (C.G.)			
Account No. :- 10470150046			
Cheque No. :-			
Date :- 02/01/2023			
Smt. P.G. Daga			
Girls College, Raipur (C.G.)			
Smt. P.G. Daga			
College, Raipur (C.G.)			

YEARLY INCREMENT IN SALARY (REGULAR STAFF)

- **A 15 days vacation during summer.**
- **Government holidays.**
- **Additional vacation during festive days.**

GRATUITY PROVISION



छत्तीसगढ़ CHHATTISGARH

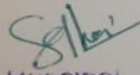
E 876673


THIS DEED is made on this 10th day of August 2022, by and between Smt. Pramila Gokuldas Daga Girls College, Raipur an educational institution run and managed by society "Rashtriya Vidyalaya Samiti" which is society registered under the society Registration Act. 1973 and having its Registered Office at Kutchery Chowk, Raipur (hereinafter called "The Employer") of the one part;

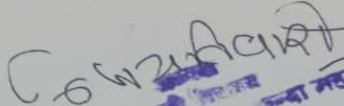
AND

- (1) Shri Ajay Tiwari, President Governing Body, Smt. P. G. Daga Girls College Raipur
- (2) Shri Vijay Dani, member Governing Body, Smt. P. G. Daga Girls College Raipur
- (3) Shri Gokuldas Daga, Donar member Governing Body, Smt. P. G. Daga Girls College Raipur
- (4) Dr. Smriti Agrawal, Asst. Professor, Eng. Dept. Smt. P. G. Daga Girls College, Raipur

(Hereinafter called 'the Trustees' which expression shall, where the context so admits or requires, include the Successors or Survivors of the Trustees) of the other part.


Principal
Smt. P. G. Daga Girls College
Raipur (C.G.)


Principal
Smt. P. G. Daga Girls College
Raipur (C.G.)


Principal
Smt. P. G. Daga Girls College
Raipur (C.G.)

NOW IT IS HEREBY AGREED AND DECLARED as follows:

Section I: Administration of Fund and the Scheme.

Rules.	1.	The Fund shall be governed by the Rules and any reference to the Rules in these presents shall mean the Rules for the time being in force which shall be binding on the Employer, the Members and their beneficiaries.
Definitions	2.	All Words and expressions to which special meanings have been given in the Rules shall have the same meanings wherever they appear in these presents.
Date of Commencement	3.	The Scheme shall be deemed to have been established and the Rules shall be deemed to have taken effect from the 10 th day of August 2022
Trust Irrevocable	4.	These presents shall constitute a Trust set up and the Trust shall be irrevocable in connection with a Trade or Undertaking carried on in India and not less than 90% of the employees shall be employed in India. No moneys belonging to the Fund in the hands of the Trustees shall be recoverable by the Employer nor shall the Employer have any lien or charge of any description on the Fund.
Trust Funds	5.	The sums in cash and other assets retained by the Trustees in the Surplus or any other Account as provided for in the Rules and the Master Policy issued by the Corporation shall constitute the funds of the Funds and the Trustees shall hold and employ the said funds according to these presents and the Rules. The Trust Fund shall be vested in the Trustees. The Trustees shall have the entire custody, management and control of the Fund and shall decide all difference or disputes which may arise under these presents or under the Rules either as to the interpretation thereof or as to the rights and obligations of the Employer or of the Members or of their beneficiaries and the decision of the Trustees in all cases shall be final and binding on all parties concerned. PROVIDED THAT if the decision has any bearing on the provisions of the Income Tax Act, 1961 or the Income Tax Rules, 1962 it shall be forthwith reported to the Commissioner of Income Tax and if so required by him the Trustees shall review the decision.
Master Policy	6	With the prior approval of the Employer, the Trustees shall have the authority to enter into a master Policy with the Corporation as may be necessary to provide death-cum-retirement Gratuity to the Employees of the Employer as described in the Rules of the Scheme.
Employer to make ontributions	7.	The Employer agrees to make the contributions to the Trustees as provided in the Rules who shall utilise the same for effecting the aforesaid Master Policy.
Employer to furnish all information and to pay all the expenses of administration of the Fund and scheme	8.	The Employer further agrees to furnish to the Trustees all particulars regarding the Members and such other information as may be in it's possession as the Trustees may require for the purpose of effecting the Master Policy. All expenses incurred by the Trustees in connection with the administration of the Fund and Scheme including the remuneration of a Secretary or of a person to be employed by the Trustees and the audit shall be borne by the Employer. The Employer shall claim such expenses as deductible expenses in computing its profits and gains of business, for the purpose of Income Tax.
Power to	9.	The Trustees may at any time by a resolution in writing signed by not

[Handwritten Signature]
 [Stamp]

amend the fund		<p>less than two of them and with the consent of Employer in writing as also of the Corporation, where the variations have a bearing on the terms and conditions of the Master Policy affected with the Corporation but not otherwise, alter, vary or amend any of the provision of this Deed and the Rules.</p> <p>PROVIDED THAT no such alteration or variation shall be inconsistent with the main objects of the Trust hereby created nor shall such alteration or variation in any way prejudice the rights or interests of any Member or his Beneficiary.</p> <p>PROVIDED FURTHER THAT no such alteration or variation in the Rules, Constitution, or variation in the Rules, Constitution, Objects or Conditions shall be made without the prior consent of the Commissioner of Income Tax.</p>
Employer's right to amend the Rules of the Scheme	10.	<p>(a) i) The Employer may at any time give notice in writing to the Trustees of its intention to amend the Rules of the Scheme and it shall be lawful for the Trustees with the previous approval of the Commissioner of Income Tax, to give effect to such amendments.</p> <p>PROVIDED THAT no notice is required to be given to the Trustees if the Commissioner of Income Tax requires as a condition for approval of the Scheme any amendment to be made taking effect from the date of commencement of the Scheme.</p> <p>ii) The amendment shall ordinarily have effect the anniversary of the date of commencement of the Scheme which next follows the date on which the notice has been served on the Trustees. The notice to the Trustees shall be in such form and manner as may be deemed sufficient by the Employer.</p>
Trustees to carry out directions of the Employer		<p>(b) The Trustees shall comply with and carry out all such directions put in writing by the Employer from time to time in relation to any matter with respect to which the Employer has power under this Deed or under the Rules to determine or decide and a certificate from the Employer as to the admission of member or as to the death of any Member or his retirement or dismissal from the service of the Employer or as to any other relevant matters shall constitute a good and sufficient authority to the Trustees and shall be conclusive as to all facts stated therein. Every such direction or certification shall be notified to the Trustees in writing signed by any person authorised in this behalf by the Employer and any such notification purporting to contain the direction or certification as aforesaid shall constitute complete protection to the Trustees in respect of any matter therein referred to.</p> <p>(c) Upon any amendments, alterations or variations being made in the Rules and conditions or the basis of computation of Gratuity for the employees the Employer either by the Employer of its own free will or as a result of any agreement with the</p>

		employees or otherwise, the said amendments, alterations or variations shall take effect for the purpose of the Scheme immediately and the Trustees shall take appropriate steps to incorporate the said amendments, alterations or variations in the Trust Deed or Rules of the Scheme, as the case may be after securing the prior approval of the Corporation and the Commissioner of Income Tax. The amount of gratuity and the terms and conditions of its payment shall be as set forth in the Rules.
Payment of Gratuity.	11.	(a) On behalf of the Employer the Trustees shall provide for the payment of gratuity on termination of service, on death or retirement of the Member or otherwise as provided in the Rules of the Scheme.
Payment of benefits		(b) It is expressly provided that all benefits granted by the Fund shall be payable only in India.
Trustees Liability	12.	The Trustees shall however not at any time be made liable for the failure of any Bank, Company, Firm or Corporation or for the dishonesty of any clerk or servant or attorney or other person with whom any part of the Trust property may be deposited or be placed in charge or be liable for any acts or defaults other than their own immediate and wilful acts, deeds and defaults. The Trustees shall be entitled to be indemnified by the Employer against all proceedings, costs and expenses occasioned by any claims in connection with the Trust not arising from their wilful negligence or dishonesty. The Trustees shall be responsible for the recovery/collection from the employer as provided in the Rules. The Trustees shall not be bound at the request of a member to take any proceedings against the Employer for money which such member feels should have been paid by the Employer to the Trustees on such member's account.
Accounts	13.	(a) The Accounts of the Scheme shall be maintained in India and shall contain such particulars and in such form as the Trustees shall think proper and as required by law of all financial transactions of the Scheme.
		(b) As soon as may be after the first day of April in each year, the Trustees shall take a general account of the Assets of the Trust and shall prepare a Receipts and Payments Account showing the receipts, payments, dealings and transactions during the preceding year termination on the 31 st day of March in such form as is considered suitable by the Trustees.
		(c) The Trustees shall appoint auditors who shall have access to all books, papers, vouchers, accounts and documents connected with the Trust and who shall in writing report to the Trustees on the receipts and payments Account. A copy of the Audited Accounts shall be furnished to the Employer and Income Tax Authorities concerned.

VACATIONS

- **15 days vacation during summer.**
- **Government holidays.**
- **Additional vacation during festive days.**

WASHROOMS FACILITIES FOR TEACHING AND NON-TEACHING STAFF

LIBRARY AND GYM FACILITIES

